

# **BE Project Timeline**

Prepared by

**Project Management Team**

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# 1. Minor Timeline

## 1.1 Evaluation

- Internal evaluation:50 Marks
- External evaluation: 25 Marks

## 1.2 Concept note

- At the beginning of 5th semester
- L<sup>A</sup>T<sub>E</sub>X templates (access from department website "doece.pcampus.edu.np" and guidelines will be provided)

## 1.3 Proposal defence

- At the 3rd week of 5th semester
- L<sup>A</sup>T<sub>E</sub>X templates (access from department website "doece.pcampus.edu.np" and guidelines will be provided)

## 1.4 Mid-Term defense

- At the 2nd week of 6th semester (cluster-wise)
- Contributes to 40% of the Project Evaluation:
  - Project [10]
  - Progress report [10]

## 1.5 Final defense

- At the end of the 6th semester
- The Final draft report that is approved by the project management team must be submitted to the external examiner 4 days before the defense date.
- Students Must be presented with a board exam admit card at the time of presentation.
- Evaluation
  - External evaluator [25]
  - Project + report [10]
  - Internal evaluator [20]

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## 1.6 Other guidelines

- On the last Friday of each month, Each group must submit the progress report [hard copy and soft copy Google Drive] to the Project Management Team, and the report must be signed by the Mentor if any.
- After the presentation, each group needs to submit the presentation slides (Proposal, Progress, Mid-term, and Final) to Google Drive (Cluster-wise).

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## 2. Major Timeline

### 2.1 Evaluation

- Part A:
  - Internal evaluation: 50 Marks
- Part B:
  - Internal evaluation: 50 Marks
  - External evaluation: 50 Marks

### 2.2 Concept note

- First week of 7th-semester
- Cluster-wise
- Needs to submit both soft copies (Google Drive) and hard copies (project management team)

### 2.3 Proposal defence

- Third week of 7th semester
- Cluster-wise
- Needs to submit both hard copy (2) and soft copy of the proposal, 2 days before presentation

### 2.4 Progress presentation (1) [Mid-term Part A]

- At the end of the 7th semester
- Cluster wise
- Contributes to 40% of the PART A Evaluation
  - No. of meeting with supervisor [4]
  - Project evaluation [10]
  - Progress Report [6]
  - Remaining evaluation (60%) by Supervisor.

### 2.5 Progress presentation (2) [Mid-term Part B]

- 2nd month, 1st week of 8th semester
- Project management Team and Cluster-wise (if possible)
- Contributes to 30% of the PART B Evaluation:

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- No. of meeting with supervisor [5]
  - Project evaluation [5]
  - Progress Report [5]

## 2.6 Final Defense

- At the end of the 8th semester
- The Final draft report that is approved by the supervisor must be submitted to the external examiner 1 week before the defense.
- Must be presented with board exam admit card at the time of presentation
- Evaluation:
  - External evaluator [50]
  - Supervisor [35]

## 2.7 Other guidelines

- Each group must submit the progress report and Meeting Log Book at least 3 entries which And the difference between the two entries must be 1 week that must be signed by the supervisor (hard copy and soft copy google drive to the Project Management Team Last Friday of each month.
- Each group must submit the presentation slides to their respective supervisors 2 days before the defense and must submit proof of it to the project management team.
- After the presentation, each group needs to submit the presentation slides (Proposal, Progress, Mid-term, and Final) to Google Drive (Cluster-wise).

## Common guidelines

- Report and Slides Naming rule for softcopy:  
ClusterName\_BCT/BEI\_ProjectName e.g. IPCV\_BCT\_Facial Recognition Based Attendance System